



St. Dunstan's Theatre Guild of Cranbrook

400 Lone Pine Road, Bloomfield Hills, MI 48304 | 248.737.3587 | www.StDunstansTheatre.com

Oliver! Production 2018 Minor Participants' Information and Consent Form

Dear Parents,

If your child is interested in appearing in St. Dunstan's production of *Oliver!*, set to appear on June 1, 2, 8, 9, 14, 15, and 16, 2018, we are happy to consider them for our production! However, it is important that you understand a number of facts about the production, rehearsal schedule, and related issues – and that you sign the enclosed forms to allow your child to participate. **No child will be considered for inclusion in the cast without a set of signed forms on file.** To facilitate this, we have posted and distributed this set of documents, so you can review the information in advance.

I. Auditions

Auditions for the children's ensemble, and the roles of Oliver, Artful Dodger, and Bet, will be held on Sunday, March 18 at 6:00 pm. If your child cannot make it to this audition, please contact us in advance and we can make arrangements to audition your child at a different time.

With the exception of the role of Oliver (who needs to be younger), we are primarily looking for high school-aged (and a few middle school-aged) children.

The first phase of auditions will be CLOSED. Only the personnel in charge of auditions, and the child auditioning, will be in the room while the audition is occurring. We want to see how the child performs without a parent in the room.

The second phase will be closed as well, but will be conducted in a group setting with all children present. Again, parents will have to wait downstairs.

Assuming appropriate personnel are available, we are planning on casting TWO children in the role of Oliver. Each child will perform the role of Oliver at half of the performances, and be part of the children's ensemble for the other half.

Callbacks for Oliver, Artful Dodger, and Bet will be on Tuesday, March 20 at 8:00 pm. (We need to see the children interact with various adult counterparts). Children who are accepted into the ensemble will be informed on the night of March 18. (Those called back for Oliver, Artful Dodger, and Bet might still be accepted for the ensemble).

II. Membership and other Financial Items

If your child is cast, it will be necessary for you (not your child) to join St. Dunstan's Theatre Guild for the remainder of this year. The cost is \$40, and for that price you will receive two free tickets to Oliver (performances of your choosing). These fees help us with the cost of the performance, including costumes, set, lights, sound, publicity, and etc. Of course, we hope you (and your child) remain members into next year; being part of the St. Dunstan's family can be very rewarding!



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You should also be aware that you will be responsible for supplying on-stage footwear for your child, as part of their costume, under the direction of the costume department head. You will also be responsible for supplying makeup for your child to wear, at your cost, although we can help you with selection.

We encourage you to buy an ad in the program! We are enclosing a form for your convenience. We will be extending a special discount rate of \$20 for a simple "Congratulations" ad, only for the parents of our child actors. Please be aware that paying for an ad does not relieve you of the responsibility of the membership fee.

Extra costs do appear as we proceed through the rehearsal schedule. These include food for the Long Monday tech rehearsal, the final cast party, and cast gifts. Participation in these events is not mandatory, but we do encourage you to take part.

III. Rehearsals

a. During the rehearsal schedule, all communication from the production staff to your family will be through you, the parent(s). **The production staff will not communicate directly with the child at all.** This includes phone calls, texts, chat sessions, or Emails. It is up to you to maintain the communications channels with the production team.

We encourage both you and the child to join the Facebook group for the cast and crew. Group communications channels are OK, but individual communications to your child will not occur.

b. **Your child cannot be left unattended at rehearsal.** We require your help with adult supervision of the underage contingent at rehearsals. The nature of play rehearsals dictates that there will be a lot of downtime, during which your child will not be rehearsing – and the production staff cannot take responsibility for supervising your child during this time. This is especially important given our venue; Cranbrook is a 370 acre property, and the Greek Theatre is situated in one of several wooded areas, where your child could disappear easily. If you and the other parents want to set up a rotating schedule for supervision, that is perfectly fine with us. We require at least one parent per five children.

c. There will be no alcohol or drugs allowed at rehearsals, or backstage at performances, during the production of *Oliver!* This policy applies to adult cast members, crew, and parents, as well as children. However, you need to be aware that St. Dunstan's has a traditional Friday night after-rehearsal party for adults, where alcohol is consumed. This party will occur throughout the run of *Oliver*, although underage cast members will not be allowed to stay once alcohol is brought out. We encourage the parents to consider a second, non-alcoholic party for the children in another area of the theatre, which the adults can attend if desired.

You should also be aware that audience members in the Greek Theatre traditionally bring food and picnic before a performance. This often includes alcoholic beverages.



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d. Absence policy: At the auditions, you and your child will be asked to fill out a calendar, detailing your known conflicts for the rehearsal period. Please come prepared to do so. Every effort will be made to schedule rehearsals around conflicts, and conflicts will be taken into account as excused absences – up to a point. If your child has an ongoing conflict (such as a sports team), or too many overall conflicts, we will need to (reluctantly) decline to cast them – or remove them from the cast at a later time, if the conflicts show up later. *Oliver!* is an ensemble show, and creating an ensemble means having as many cast members as possible there at all times.

We understand that illnesses and unforeseen circumstances occur, and that there may be times that your child will be unable to attend on very short notice. However, it is your responsibility to notify the producers of the show, by text, when your child will not be attending a scheduled rehearsal. (Note: texts from your child will not be accepted; see above). If a text is not received, that is an unexcused absence; our policy allows ONE unexcused absence before we will need to meet with you and your child to discuss whether your child will be allowed to continue. Too many call-ins can also result in such a meeting.

Punctuality will enable us to get things done.

e. No flip-flops are allowed around the theatre, inside or at the Greek. Please wear sneakers. (This is a safety issue).

f. Please be sure to bring your own snacks and drinks. Children will need to pick up after themselves.

g. Please note that the weekend before the first performance is Memorial Day weekend – and that Monday is our traditional double-long rehearsal. We rehearse from 1:00 pm thru to 7 or 8 o'clock at night (depending on when we finish). This is tiring, but it isn't as bad as it sounds – the first rehearsal is our Cue2Cue rehearsal (where we walk thru the play to get the light and sound cues stabilized), so there is a lot of standing around.

If you have any questions about your child's participation, please feel free to contact Alan Binkow at alan.binkow@dana.com, and we will be happy to answer them. Thank you for your attention, and we hope to see you at auditions!

Sincerely,

Alan S. Binkow
Director

Roberta Campion
Asst. Director

Jennifer Crouch
Producer



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WAIVER and RELEASE ASSUMPTION OF LIABILITY FORM

Authorization to Participate. This form is to allow my child, _____ to participate in the production of *Oliver!* sponsored by St. Dunstan's Theatre Guild of Cranbrook, to include indoor and outdoor auditions, rehearsals, and performances on a raised stage from March 18, 2018 thru June 17, 2018. I have read, understood, and accepted the terms and conditions for myself and my child as detailed in the Minor Participants Information Sheet.

Certification of Capability to Participate and Understanding of Risks/Assumption of Risks. My signature on this form is my certification that my child is physically capable of engaging in the activity or event described above, and I hereby give my consent for my child to engage in this activity or event. Further, I acknowledge that I have had the risks of my child's participation in this activity or event sufficiently explained to me, and I understand the risks posed to my child by engaging in this activity or event (or I have declined such explanation because I already understand the risks involved in the activity or event). In exchange for allowing my child to participate in this theatre-sponsored activity or event, I hereby assume all risks of injury or damages of whatever type or form associated with my child's participation.

Medical Information.

Is your child currently on medication(s)? If yes, please list:

Drug Sensitivities: _____

Allergies or other concerns:

Consent to Treatment: My signature on this form also constitutes my consent for the organizers to consent (in the event I cannot be reached in a timely manner) to medical providers diagnosing and providing medical treatment to my child, at my expense or at the expense of my medical insurance, in the event of injury or illness requiring emergency or other medical treatment while involved in this activity or associated with the activity. My child is covered with a health insurance policy with _____ (insurance company), Subscriber # _____, Group # _____. A photocopy of this medical authorization shall serve as effectively as an original. I waive any claims or causes of action, including attorney's fees, that I might have against St. Dunstan's Theatre Guild of Cranbrook or any of their agents or members for allowing my child to participate and also against anyone who provides medical treatment to my child in reliance upon this agreement. I agree to indemnify and hold St. Dunstan's Theatre Guild of Cranbrook and its agents and member harmless



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in the event that they provide medical treatment or are subsequently sued for injuries to my child during this activity.

Dated this _____ day of _____, 2018:

(Signature of Parent or Guardian)

(Printed/Typed Name of Parent)



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Ad Order Form

With this form only, you may purchase a Small Congratulations Ad in the *Oliver!* program for the discount price of \$20.00. Please see the next page for some sample formats.

If a picture is desired, please send that in electronic format (.jpg, pdf, or .gif) directly to: laurane.walker@gmail.com. Note that color photos are accepted, **but will be printed in black and white.**

DEADLINE FOR AD SUBMISSIONS: April 15, 2018.

Name: _____

Address: _____

City: _____ State: ____ Zip: _____

Phone: (____) ____ - _____ (in case of questions or issues)

Email: _____

Format: You may select one of the formats on the following page, or you may elect to submit your own formatted work (subject to dimension limitations). Please send to laurane.walker@gmail.com.

Format desired: _____

Text: _____



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Format 1:

Format 2:

Format 3:

Congratulations!



John, we are so proud of you.
Break a leg!

Love always,
Mom, Dad, Abby, Grandpa D,
Grandma D, Uncle Seth, Aunt
Judy, and Max (*the goldfish*)

Lindsey Westmeijer



CONGRATULATIONS!!!!

We are so proud of you.
You are a dedicated and
talented young lady.

Love, Mom, Dad, Abby,
and the whole family

Break a leg to Conor Rustinolf!

We love watching you on stage
as you light up brighter than
the stage lights. This is a show
to be proud of. We can't wait
to see you onstage doing
what you love.

*"Please Conor, we want
some more!"*

Love, Mom & Dad